



### **General guidelines for technology regarding eLearning days:**

- Teachers will post or share assignments with parents & students by 9:00 A.M on the day of each eLearning day. This direction will be shared on the Skyward family & student access wall, or via email to parents. This instruction will also be available on whichever platform the teacher(s) use.
- Students should be ready to begin their eLearning day at 9:00 AM.
- Teachers will be available to support students during the eLearning days and respond in a timely manner. Teachers will be working in the school building or at home, from 9:00 AM to 2:00 PM daily. Communication may be through Canvas, Google Classroom, email, or other commonly used communication methods used in class.
- While the teacher is the first contact for help, tech support will be available for technical issues and the administration team will be available through normal communication channels.
- Technical related questions from parents - [elearning@wl.k12.in.us](mailto:elearning@wl.k12.in.us)

### **Frequently Asked Questions (FAQs)**

#### **What is eLearning?**

Indiana Department of Education (IDOE) established eLearning days in 2011 for organizational purposes and expanded the program to include inclement weather days in 2014 as a response to schools that had the ability to provide high-quality instruction digitally. The IDOE has granted schools state-wide the ability to provide instruction to students virtually and to count the day as a regular school day. According to IDOE, eLearning is teaching and learning outside of the traditional classroom. eLearning enables students to learn anytime and anywhere. eLearning is learning by utilizing electronic technologies to access educational curriculum outside of a traditional classroom.

#### **What will it look like for students?**

Student work will parallel classroom instructional strategies. Lessons may be digital, print, or projects. Tools used would be those familiar to students. Examples of resources might be Google Docs, videos, recorded lessons, a digital textbook, a chapter book, or any other learning resource that is typically used by the students.

Assignments will be shared using commonly used tools such as Google Classroom, Skyward, Canvas, or email. The delivery platform will vary depending on what the teacher uses.

Assignments will not include strategies, programs, or apps that students are not familiar with or have not already used in class.

#### **What if we do not have enough devices at home for each child?**

Please fill out this [form](#) and request additional devices(Chromebooks) that can be picked up from the school.



Arrangements will be made and communicated to parents once a pickup date/time is set. Once we have the responses, we will coordinate a staggered pickup approach based on last name(A-L, etc..).

**What should I do if a school device we borrowed does not work or becomes broken?**

Email [elearning@wl.k12.in.us](mailto:elearning@wl.k12.in.us) to request a new device.

**Will school-owned devices be filtered at home?**

Yes, school-owned devices will be content filtered the same way at home as they are on campus.

**How will attendance be taken?**

Students that are interacting digitally with the classwork, or whatever method assigned by the teacher will be considered present. More information on attendance will be provided as we get closer to our eLearning days. Please follow the instruction of the teacher(s).

**What if my Child is ill?**

Please let your teacher(s) know. Assignments are still required to be completed just like normal homework once the child is able to participate.

**What if my child needs help with an assignment?**

Teachers will be available to students through school email, or when applicable, Canvas or Google Classroom.

Technical support questions should be sent to [elearning@wl.k12.in.us](mailto:elearning@wl.k12.in.us)

**How can I help my child during eLearning?**

You can prepare your child for a successful eLearning Day by assisting them in accessing course materials available online and facilitating communication with your child's teacher(s).

**When will eLearning day assignments be posted?**

Work for students will be posted by 9:00 A.M. within Skyward or email on the eLearning day. Please contact your teacher(s) or building administration if unforeseen circumstances arise. Please call the school if you cannot access your Skyward account at <https://skyward.wl.k12.in.us>

**What if we don't have Internet access at our home?**

We understand that not all students have access to a device and/or the Internet during the day due to individual situations, such as loss of Internet due to inclement weather, child daycare,



multiple students at home with a single device, parent availability during the workday, no Internet provider at home, etc.

Additionally, while some assignments may require Internet, there are several options for families without Internet access:

- We are currently working with Tipmont/Wintek to offer public WiFi in areas of need. The plan includes setting up public access locations at the WL Jr/Sr parking lot and WL Elementary parking lot.
- Comcast is providing discounts to low income families. Visit this link to learn more: <https://www.internetessentials.com/>
- For some assignments, the student may be able to do the work offline and upload their work at school when they return to school.
- Parents may consider other options, like local free public access, or taking their child to a family member or friend.

Students will not be penalized if they cannot get work done during eLearning.

#### **What if we have technology-related questions during the eLearning day?**

Technology questions should be sent to [elearning@wl.k12.in.us](mailto:elearning@wl.k12.in.us)

This account will be monitored daily from 9:00 AM to 2:00 PM.

#### **Will schools be open before or after school to help those students without Internet access?**

Not at this time.

#### **What considerations will be made for students with special needs?**

For a student who requires special accommodations/services to meet his/her individual needs, teachers will work closely with the student and his/her family to ensure the assignments reflect expected learning objectives, as well as meet the student's Individual Educational Plan. Your child's special education teacher will be available for support.



## Contacts

### *Who Should I Contact For?*

**Issues related to assignments or other class content** – contact the individual teacher, which can be found on the websites below:

Elementary:

<https://wles.wl.k12.in.us/contact/faculty>

Intermediate:

<https://wlis.wl.k12.in.us/contact/faculty>

Jr/Sr High School:

<https://hs.wl.k12.in.us/contact/faculty-directory>

**Special Education questions or concerns** – contact your student's Teacher of Record. If you are unsure of who this is, get in touch with the Special Education Director, Shelby Johnson: **Shelby Johnson:** [johnsonsl@wl.k12.in.us](mailto:johnsonsl@wl.k12.in.us)

### **Technology Help:**

Students who need **INSTRUCTIONAL** assistance should email their classroom teacher first. For **TECHNICAL** issues that may arise please email [elarning@wl.k12.in.us](mailto:elarning@wl.k12.in.us)

**Other Questions or Concerns** – Contact the Administration.

### **Elementary:**

Amber Targgart, Principal - [targgarta@wl.k12.in.us](mailto:targgarta@wl.k12.in.us)

Sara Delaney, Asst. Principal - [delaneys@wl.k12.in.us](mailto:delaneys@wl.k12.in.us)

### **Intermediate:**

Margaret Psarros, Principal - [psarrosm@wl.k12.in.us](mailto:psarrosm@wl.k12.in.us)

Stephanie Qualio, Asst. Principal - [qualios@wl.k12.in.us](mailto:qualios@wl.k12.in.us)

### **Jr/Sr High School:**

Ron Shriner, Principal - [shrinerr@wl.k12.in.us](mailto:shrinerr@wl.k12.in.us)

Dan Walbaum, Asst. Principal - [walbaumd@wl.k12.in.us](mailto:walbaumd@wl.k12.in.us)

Eric Ulrich, Asst. Principal - [ulriche@wl.k12.in.us](mailto:ulriche@wl.k12.in.us)

Joel Strode, Ast. Principal / Athletic Director - [strodej@wl.k12.in.us](mailto:strodej@wl.k12.in.us)

Shelby Johnson, Asst. Principal / Special Ed. Director - [johnsonsl@wl.k12.in.us](mailto:johnsonsl@wl.k12.in.us)